

North Smithfield Fire/Rescue Service, Inc.

Board of Directors Meeting

November 11, 2014

Called to order at 6:30 p.m.

Roll call of Voting Members:

Chairman: Paul Shatraw (arrived 5 minutes late)

Vice Chair: Paul Lefebvre

Treasurer: Daniel O'Brien

Secretary: Brian VanHouwe

**At-large: Pamela LaBarre (absent), Kathleen Shatraw (absent),
Kenneth Thompson**

Non-voting member: Chief Joel Jillson

Secretary's Report:

Minutes of the October meeting as emailed accepted with a motion by Mr. O'Brien, seconded by Mr. Thompson. The motion passed unanimously.

Financial Report: as submitted (see packet) and reviewed by Mr. O'Brien. Motion to accept the Financial Report by Mr. Lefebvre, seconded by Mr. VanHouwe. The motion passed unanimously.

Bills: (see attached). Mr. VanHouwe asked about the Fire Prevention

materials expense. Chief Jillson replied that said bill was second shipment of two and that we usually spend around \$3,000 which comes from the Fire Prevention account. Mr. Thompson questioned what schooling is covered and associated overtime costs. Chief Jillson explained courses and that there is no overtime. Also, that in this year of contract renewal, the CBA should be looked at and “tightened up” on what is reimbursable for education. Mr. O’Brien motioned to approve the payment of bills, seconded by Mr. Lefebvre. The motion passed unanimously.

Communications: None

Fleet:

Chief Jillson:

Good. New Rescue specs readied and \$4-5,000 discount will be gained through membership in Massachusetts Chiefs Association. Mr. Thompson questioned where funding would come from for new fire engine. Chief Jillson explained from Rescue Billing Receipts. (\$300,000 cost).

Facilities:

Chief Jillson: Both book and clothing receptacles were removed from Station 1 parking lot. Seems more vehicles are parking at Station 1 and there are insurance liability concerns. Mr. Lefebvre suggested posting “Fire Department parking only”. Chief Jillson will call insurance carrier for advice.

Old Business:

- 1. Chief Jillson suggested to the Union President to hold a meeting the same night and prior to the annual Corporation meeting in order to vote on dissolution of the North Smithfield Firemen's Association.**
- 2. Department Christmas Brunch reminder.**

New Business:

Chief Jillson:

- 1. Depreciation of turn out gear (to be replaced incrementally) and fire hose (replace all as 99% is ten years old).**
- 2. Hosting the RI State Firefighters League meeting November 12th at Station 2 through Mr. Al Lariviere, which involves arranging a buffet at a cost of \$600-700.**
- 3. Annual Department appreciation luncheon hosted by the Villa at St. Antoine this Friday, November 14th at noon.**
- 4. Route 5 stone arch bridge to be closed November 15 and 16 for bore testing. R.I. Department of Transportation anticipates going out to bid in the spring with an 8-12 month construction window. Response routes and companies (some mutual aid) are a concern and will have to be tweaked as needed.**
- 5. Committees needed (see packet) for (1) Corporation by-law changes and (2) nominations. Expiring terms: Daniel O'Brien, Brian VanHouwe, Kenneth Thompson. All submitted nomination papers for**

another two year term.

6. Museum of Work & Culture annual fundraiser appeal and raffle. Motion by Mr. Lefebvre to donate \$100, seconded by Mr. VanHouwe. The motion passed unanimously.

7. North Smithfield Athletic Association sign advertising program 2014 pass due and 2015 now due. Motion by Mr. O'Brien to pay the past due \$250 and also \$250 for 2015. The motion was seconded by Mr. Lefebvre, voted and passed unanimously.

Mr. O'Brien: Recommends investing the \$155,000 payroll reserve account (which hasn't been touched in 14 years). He suggests a couple of investment advisers including Auclair & Auclair, which Mr. Thompson says the Library retains. Mr. VanHouwe interjects that this is the type of investment work he does and verbal exchange occurs between him and Mr. O'Brien. Mr. O'Brien asks if anyone on the Board feels our funds should not be kept at Navigant—none object. Discussion follows and Chief Jillson states that he will seek legal opinion on the issue.

Personnel: Nothing to report.

Executive Session: Nothing to discuss.

The next meeting is scheduled for the second Tuesday of the month, December 9th, 2014.

Motion to adjourn at 7:30 p.m. by Mr. O'Brien, 2nd by Mr. Lefebvre. All in favor.

Respectfully submitted,

(signed)

Rose Zariczny

(Note: any "attachments" can be viewed by request during normal business hours in the Office of the Chief, 1470 Providence Pike, North Smithfield, RI)